

Task Listing

Job Titles	Tasks Included In Each Job	Operate Front-end Loader	Operate Fork Lift Truck	Operate Redi-mix Truck	Operate Company Truck	Operate Block Truck	Operate End-Dump	Operate Bulker	Welding/Cutting/Brazing	Material Handling	Hand Tools	Housekeeping/Cleanup	Inventory/Distribute Materials	Maintain Heavy Equipment	Repair Heavy Equipment	Maintain Machinery	Repair Machinery	Fuel Vehicles/Equipment	Install/Repair Electrical Devices	Blow Off Materials in Bulker	Silo Maintenance	Handle Hazardous Materials	Enter Confined Spaces	Wear Respiratory Devices
Plant Supervisor		X	X	X	X	X	X	X	X	X	X	X	X					X	X	X	X	X		
Redi-mix Driver		X		X			X			X	X	X	X							X				
Wash Plant Operator		X								X		X						X						
Day Laborer									X	X	X	X	X					X	X			X		
Mechanic		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X		

This fictitious company has developed a task sheet for positions at their plant.

Using the **Day Laborer** as an example, it has been determined that this position's only assigned tasks are:

- welding/cutting/brazing materials handling
- hand tools
- housekeeping/cleanup
- inventory/distribute materials
- fuel vehicles/equipment
- install repair electrical devices
- handle hazardous materials

It is important to note that this person, while they may fuel vehicles and equipment, **they are not authorized enter, operate or move any of the vehicles; and must have new task training prior to doing so.**

Make sure that you have investigated each job, task and condition thoroughly!

Encourage input from your miners in task development.

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	Operate End-Dump
	Operate Bulker
	Welding/Cutting/Brazing
	Material Handling
	Hand Tools
	Housekeeping/Cleanup
	Inventory/Distribute Materials
	Maintain Heavy Equipment
	Repair Heavy Equipment
	Maintain Machinery
	Repair Machinery
	Fuel Vehicles/Equipment
	Install/Repair Electrical Devices
	Blow Off Materials in Bulker
	Silo Maintenance
	Handle Hazardous Materials
	Enter Confined Spaces
	Wear Respiratory Devices
	Hearing Protection Req'd